



Academy Child Development Center, Inc.  
 8712 Oakmont Street  
 Gaithersburg, MD 20877  
 301-424-6282  
[www.academychild.com](http://www.academychild.com)  
 WGrove@academychild.com



APPLICATION 2011-2012

*The K.A.V.E. Club @ Washington Grove E.S. (K-5<sup>th</sup>)*

STUDENT \_\_\_\_\_ D.O.B. \_\_\_\_\_ M OR F \_\_\_\_\_

New Student? \_\_\_\_\_ Returning Student? \_\_\_\_\_ Sibling Enrolled? \_\_\_\_\_ Requested Start Date: \_\_\_\_\_

STREET \_\_\_\_\_ HOME PHONE \_\_\_\_\_

CITY/ZIP \_\_\_\_\_ E-MAIL \_\_\_\_\_

MOTHER/GUARDIAN \_\_\_\_\_ CELL \_\_\_\_\_

EMPLOYER \_\_\_\_\_ WORK PHONE \_\_\_\_\_

FATHER/GUARDIAN \_\_\_\_\_ CELL \_\_\_\_\_

EMPLOYER \_\_\_\_\_ WORK PHONE \_\_\_\_\_

**Grade in Fall \_\_\_\_\_ MCPS home school: \_\_\_\_\_**

\_\_\_\_\_ **KAVE Club** - Please select your child's program and schedule on the back of the tuition sheet.

\_\_\_\_\_ **Drop-In** (Pay Application/Enrollment Fee and then pay to reserve individual dates)

**We accept POC and WPA vouchers for financial assistance.**

A non-refundable, application fee of \$25 is due with this application. **After acceptance, a \$150.00 security deposit is due. Your child must attend the new program for at least one (1) month and give the director a one (1) month written notice of withdrawal to receive a refund of your security deposit.** A confirmation letter will be sent. If you have questions, contact the center director.

If your child has been professionally evaluated, attach a copy or the IEP or other evaluation.

**\*\*Please explain any request for special accommodations. Attach any documented food allergy.**

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**ALL APPLICATION /MEDICAL/ EMERGENCY FORMS MUST BE COMPLETED & ON FILE PRIOR TO ENTRY.**

For Office use –			
Interview Date/Staff Initial: _____	Copy to office/Staff Initial: _____	Program: _____	
Application fee: _____	Date: _____	CK#: _____	
Enrollment fee: _____	Date: _____	CK#: _____	
Security Deposit: _____	Date: _____	CK#: _____	
Monthly Tuition Payment: _____	Start Date: _____	Prorated First Month? _____	

## Parent Interview Questionnaire for New Applicants

Child's Name \_\_\_\_\_ D.O.B. \_\_\_\_\_

How did you find out about Academy? \_\_\_\_\_

What is your reason for enrolling your child in a program? \_\_\_\_\_

What are you looking for in a school? \_\_\_\_\_  
\_\_\_\_\_

Why do you think Academy is a good match for your child? \_\_\_\_\_  
\_\_\_\_\_

In which particular areas would you like to see growth in your child? \_\_\_\_\_  
\_\_\_\_\_

Please describe any special talents, hobbies or interests your child as: \_\_\_\_\_  
\_\_\_\_\_

Does your child have any physical, social, emotional or intellectual developmental needs?  
\_\_\_\_\_

Is there additional information you would like us to know about your child? \_\_\_\_\_  
\_\_\_\_\_

\*\*If you or your child requires any special accommodation(s) in a group setting, explain here.  
\_\_\_\_\_

How will you share important information with us? \_\_\_\_\_

Academy encourages center/family partnerships. What will you do to enhance this relationship?  
\_\_\_\_\_

Do you have any special talents or skills that you would share? \_\_\_\_\_

List two schools/references that we may contact such as teachers or licensed care providers who have worked professionally with you and your child (Do not list family members)

<u>NAME</u>	<u>RELATIONSHIP</u>	<u>PHONE</u>
-------------	---------------------	--------------

1. \_\_\_\_\_

2. \_\_\_\_\_

---

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# ACADEMY @ WG K.A.V.E. Club 2011-12:

**Initial the program and circle the day(s) and times of attendance. Priority given to full time students.\***

**Child's Name** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Before School Only ~ operates on days when MCPS is open and includes MCPS delayed openings.**

1 day per week at per month	M	T	W	Th	F	_____	<b>7:30 a.m.-open</b>
2 days per week at per month	M	T	W	Th	F	_____	
3 days per week at per month	M	T	W	Th	F	_____	<b>6:30 a.m.- open</b>
4 days per week at per month	M	T	W	Th	F	_____	
*5 days per week at per month	M	T	W	Th	F	_____	

**After School Only ~ Operates on days when MCPS is open and includes MCPS Early Release.**

1 day per week at per month	M	T	W	Th	F	_____	<b>3:30-6:00 p.m.</b>
2 days per week at per month	M	T	W	Th	F	_____	
3 days per week at per month	M	T	W	Th	F	_____	<b>3:30-6:45 p.m.</b>
4 days per week at per month	M	T	W	Th	F	_____	
*5 days per week at per month	M	T	W	Th	F	_____	

**Before and After Only ~ Operates on days when MCPS is open and includes any delayed openings and any early release.**

1 day per week at per month	M	T	W	Th	F	_____	<b>7:30 a.m.- 6:00 p.m.</b>
2 days per week at per month	M	T	W	Th	F	_____	
3 days per week at per month	M	T	W	Th	F	_____	<b>6:30 a.m.- 6:45 p.m.</b>
4 days per week at per month	M	T	W	Th	F	_____	
*5 days per week at per month	M	T	W	Th	F	_____	

**Before and After Extended Day ~ Includes "child care only" dates as listed on our calendar, Inclement weather, professional days, most school holidays, winter and spring breaks.**

1 day per week at per month	M	T	W	Th	F	_____	<b>7:30 a.m.- 6:00 p.m.</b>
2 days per week at per month	M	T	W	Th	F	_____	
3 days per week at per month	M	T	W	Th	F	_____	<b>6:30 a.m.- 6:45 p.m.</b>
4 days per week at per month	M	T	W	Th	F	_____	
*5 days per week at per month	M	T	W	Th	F	_____	

**\*\*Part-Day and part-week drop-in care may be available for children who are currently enrolled according to the fee schedule below and depending on space availability. Contact the Center Director to prepare and reserve space.**

**SEE REVERSE SIDE FOR TUITION SCHEDULE**

## K.A.V.E. CLUB MONTHLY TUITION 2011-12 (WG)

**Tuition is based on 4.3 weeks in a month.**

August and June tuition will be prorated.

<b>Before School Only-Includes late openings</b>	<b>7:30-9:00 a.m.</b>	<b>6:30 a.m.-9:00 a.m.</b>
	<b>Monthly</b>	<b>Monthly</b>
1 day per week	\$60	\$70
2 days per week	\$125	\$140
3 days per week	\$145	\$210
4 days per week	\$245	\$280
*5 days per week	\$305	\$350
<b>After School Only- includes early release days</b>	<b>3:30-6:00 p.m.</b>	<b>3:30-6:45 p.m.</b>
	<b>Monthly</b>	<b>Monthly</b>
1 day per week	\$80	\$95
2 days per week	\$160	\$185
3 days per week	\$240	\$280
4 days per week	\$310	\$370
*5 days per week	\$395	\$460
<b>Before and After Only- Includes delayed openings and early release days</b>	<b>7:30 a.m.-6:00 p.m.</b>	<b>6:30 a.m.-6:45 p.m.</b>
	<b>Monthly</b>	<b>Monthly</b>
1 day per week	\$90	\$100
2 days per week	\$175	\$200
3 days per week	\$260	\$300
4 days per week	\$345	\$400
*5 days per week	\$430	\$500
<b>Before and After Extended Days- Includes inclement weather days, professional days, school holidays, winter/spring breaks</b>	<b>7:30 a.m.-6:00 p.m.</b>	<b>6:30 a.m.-6:45 p.m.</b>
	<b>Monthly</b>	<b>Monthly</b>
1 day per week	\$95	\$110
2 days per week	\$190	\$220
3 days per week	\$285	\$330
4 days per week	\$390	\$440
*5 days per week	\$475	\$550

- \* Annual nonrefundable application fee of \$25 per family and \$150 security deposit (see refund criteria)
- \* Sibling discounts, financial assistance to qualified families, alternate payment plan options, referral incentives
- \* Drop in rates- Before - \$20 After - \$30 Before & After - \$45 Full Day - \$65 Delayed Openings - \$30 Early Release - \$55
- \* POC, WPA, and Corporate vouchers accepted
- \* Accepts credit cards and debit cards via FACTS management system